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February 1, 2010

The Honorable M. Jodi Rell Governor State of Connecticut Executive Chambers State Capitol Hartford, CT 06106

RE: Connecticut General Statutes, Section 1-123(a) and

Connecticut General Statutes, Section 22a-268e

Connecticut Resources Recovery Authority - Annual Report Requirements - Fiscal Year 2009

#### Dear Governor Rell:

Attached herewith is information submitted to meet the Connecticut Resources Recovery Authority's (the "Authority") fiscal year 2009 Annual Report requirements under Sections 1-123(a) and 22a-268e of the Connecticut General Statutes ("CGS"). Also enclosed is the Authority's Annual Financial Report for the Year Ended June 30, 2009 and Independent Auditor's Report (the "Audit").

Required Submission under CGS Section 1-123(a):	Location:
(1) A list of all bond issues for the preceding fiscal year, including, for each such	
issue, the financial advisor and underwriters, whether the issue was competitive,	Tab 1
negotiated or privately placed, and the issue's face value and net proceeds;	
(2) a list of all projects other than those pertaining to owner-occupied housing or	
student loans receiving financial assistance during the preceding fiscal year,	Tab 2
including each project's purpose, location, and the amount of funds provided by the	
agency;	
(3) a list of all outside individuals and firms receiving in excess of five thousand	
dollars in the form of loans, grants or payments for services, except for individuals	Tab 3
receiving loans for owner-occupied housing and education;	
(4) a balance sheet showing all revenues and expenditures;	Tab 4
(5) the cumulative value of all bonds issued, the value of outstanding bonds, and the	Tab 5
amount of the state's contingent liability;	
(6) the affirmative action policy statement, a description of the composition of the	
agency's work force by race, sex, and occupation and a description of the agency's	Tab 6
affirmative action efforts; and	
(7) a description of planned activities for the current fiscal year.	Tab 7
Required Submission under CGS Section 22a-268e:	
A description of efforts to mitigate the effects of Authority-Enron-Connecticut Light	Tab 8
and Power Company transaction.	

Please contact me if you have any questions or concerns regarding this submission.

Very truly yours,

Michael A. Pace

Chairman of the Board

Enclosure:

Fiscal Year 2009 Annual Financial Report

cc:

State Auditors of Public Accounts

Legislative Program Review and Investigations Committee (2 copies)

General Assembly's Joint Standing Committee for Finance, Revenue and Bonding

Thomas Kirk, President (w/o enclosure)

James Bolduc, Chief Financial Officer (w/o enclosure)

Laurie Hunt, Esq., Director of Legal Services (w/o enclosure)

Bettina Ferguson, Assistant Treasurer & Director of Finance (w/o enclosure)

# 1. BONDS ISSUED DURING FISCAL YEAR 2009

There were no bonds issued by the Authority during Fiscal Year 2009.

### 2. FINANCIAL ASSISTANCE PROVIDED DURING FISCAL YEAR 2009

The Authority did not provide any financial assistance during Fiscal Year 2009.

### 3. VENDORS PAID \$5,000 OR MORE DURING FISCAL YEAR 2009

A J BELLIVEAU RAILROAD CONSTRUCTION

AAD ASSOCIATES LLC

ABM JANITORIAL NE INC

ADP INC

AERIAL PHOTOGRAPHY BY DON COUTURE

AFLAC WORLD HEADQUARTERS

AIR COMPRESSOR ENGINEERING, INC.

AIR TEMP MECHANICAL SERVICES INC

ALL STATE BOILER & CONSTRUCTION, INC.

ALL WASTE INC

ALTERNATIVE RESOURCES, INC

AMERICAN EXPRESS TRAVEL REL. SERVICES

AMERICAN ROTOR CO., INC.

AMERITAS LIFE INSURANCE CORP

AON RISK SERVICES INC OF WASHINGTON DC

ASSOCIATED ELECTRO-MECHANICS, INC

AT&T

**B G MECHANICAL SERVICE INC** 

BANK OF AMERICA

BERCHEM, MOSES AND DEVLIN, P.C.

**BODE EQUIPMENT COMPANY** 

BOROUGH OF NAUGATUCK

**BOTTICELLO INC** 

BROWN RUDNICK BERLACK ISRAELS LLP

BUSCH SYSTEMS INTERNATIONAL, INC.

C K ENVIRONMENTAL INC

CALVERT SAFE & LOCK LTD

CAPITOL CLEANING CONTRACTORS INC

CARLIN CHARRON & ROSEN LLP

CAROUSEL INDUSTRIES OF NORTH AMERICA

CARRIER NORTHEAST

CDW GOVERNMENT INC CENTRAL MECHANICAL SERVICES, LLC

CERIDIAN BENEFIT SERVICES

CHASE GLASS COMPANY INC

CHRONICLE PRINTING COMPANY

CITY CARTING INC

CITY OF BRIDGEPORT

CITY OF HARTFORD

CITY OF HARTFORD - ENV PRGMS DIV

CITY OF MERIDEN

CITY OF NORWALK

CITY OF WATERBURY

CITY SIGN INC

CLARK EQUIPMENT CO.

CME ASSOCIATES, INC.

COHN BIRNBAUM & SHEA

COLONIAL PAVING CO.

COMBE FILL SOUTH

CONN COMMUNITY PROVIDERS ASSOC

CONN CONSTITUTION ASSOCIATES LLC

CONN INTERLOCAL RISK MGMT AGCY

CONN NATURAL GAS CORPORATION

CONN RIVER ESTUARY REGL PLAN. AGENCY

CONNECTICARE, INC.

CONNECTICUT PUBLIC BROADCASTING, INC.

CONSTANTINE SEALING SERVICE

COPES RUBBISH REMOVAL

COVANTA MID-CONN INC

COVANTA PROJECTS OF WALLINGFORD LP

COVANTA SOUTHEASTERN CT

CROWLEY FORD LLC

CWPM LLC

D W TRANSPORT AND LEASING INC

DAY PUBLISHING COMPANY

DELL MARKETING LP

DIME OIL COMPANY

**DIVERSIFIED TECHNOLOGY CONSULTANTS** 

**DVIRKA & BARTILUCCI CONSULTING** 

**ENGINEERS** 

E. T. & L. CORPORATION

EAST PBE, INC.

ECO INTERNATIONAL, LLC

ENVIRONMENTAL CAPITAL LLC

ENVIRONMENTAL SERVICES INC

EPICOR SOFTWARE CORPORATION

FCR INC

FEDERAL EXPRESS CORP

FGF CONSTRUCTION NETWORK SERVICES

FIDELITY INVESTMENTS

FINN DIXON & HERLING LLP

FIRST AMERICAN TITLE INSURANCE COMP.

FRANKSON FENCE COMPANY

FUSS AND ONEILL INC

GARDNER CONSTRUCTION & INDUSTR. SRVC

GEORGE E. SANSOUCY, PE, LLC

**GRAINGER** 

H O PENN MACHINERY CO INC

HALLORAN AND SAGE LLP

HARTFORD COURANT ADV LGL NTC

HATCH MOTT MACDONALD

HDR ENGINEERING INC

**HEARST CT POST - BRIDGEPORT ADVERTISING** 

HENEGHAN KENNEDY & DOYLE LLC

HINCKLEY, ALLEN & SNYDER, LLP

HOOKER & HOLCOMBE INVEST. ADVISORS

HRP ASSOCIATES INC

I & C SYSTEMS ENGINEERING

INFINITY CONSTRUCTORS, INC.

ING LIFE INSURANCE AND ANNUITY CO.

INTERNAL REVENUE SERVICE

IRON MOUNTAIN INCORPORATED

ISO NEW ENGLAND INC

JOHN BOYLE COMPANY

JOHN WATTS ASSOCIATES

JOHN'S REFUSE AND RECYCLING, LLC

JOSEPH MERRITT AND CO INC

JOURNAL PUBLISHING CO.

JV III CONSTRUCTION, INC.

KAINEN ESCALERA & MCHALE PC

KINNEY/CENTRAL PARKING SYSTEM OF CT

KLEINSCHMIDT ASSOCIATES KNAPP ENGINEERING PC

LA VOZ HISPANA

LANDSEN CONSTRUCTION CORP

LAUREN STAFFING SERVICES

LEGGETTE, BRASHEARS & GRAHAM, INC. LINCOLN NATIONAL LIFE INSURANCE CO

LYDON MILLWRIGHT SERVICES, INC.

M FRANK HIGGINS & CO, INC MAINTENANCE TECHNOLOGIES

INTERNATIONAL MALCOLM PIRNIE INC

MARCHESE CONSULTING, LLC MATRIX POWER SERVICES INC MCCARTER & ENGLISH LLP

**MDC** 

MERRITT CONTRACTORS INC

METTLER TOLEDO INC

MURPHY ROAD RECYCLING LLC

**NEUCO CORPORATION** 

NEW ENGLAND MASONRY & ROOFING CO.

**NEW HAVEN REGISTER** 

NEWINGTON ELECTRIC COMPANY INC

**NEXTEL COMMUNICATIONS INC** 

NIRO LANDSCAPE CONTRACTORS INC

NORTHEAST GENERATION SERVICES CO

NORTHEAST NEWS TODAY, INC. NORTHEAST SCALE CO., INC. NORTHEAST UTILITIES/CL&P

NORWICH BULLETIN

NZYMSYS INC

OFFICEMAX - CONTRACT INC. PAINTING & DECORATING INC PATTERSON ENTERPRISES, LLC

PEPE & HAZARD LLP PERAKOS AND ZITSER PC PHILIP ANALYTICAL SERVICES PITA COMMUNICATIONS LLC

PITNEY BOWES

PITNEY BOWES POSTAGE BY MAIL

PLANTSVILLE CARPENTRY PRIMARY LANDSCAPING, LLC

PRODUCT STEWARDSHIP INSTITUTE INC.

PULLMAN AND COMLEY LLC QUALITY WELDING, LLC R BATES AND SONS INC R L ROGERS AND SONS INC

R W BECK INC

RARITAN VALVE & AUTOMATION, INC. REGIONAL REFUSE DISPOSAL DISTRICT ONE

REMINDER COMMUNITY NEWSPAPER

REPUBLICAN AMERICAN INC ROCKWELL COMMUNICATIONS RRT DESIGN & CONSTRUCTION RYAN BUSINESS SYSTEMS INC

SCHINDLER ELEVATOR CORPORATION

SCS FIELD SERVCES SEBBENS LAWN SERVICE SHELL FLEET PLUS SIDLEY AUSTIN LLP

SIGN PRO INC

SIMPLICITY ENGINEERING (N.E.), INC.

SIR SPEEDY BLOOMFIELD

SONITROL

SOUND ENVIRONMENTAL SOLUTIONS

SOUTHEAST CT REG RESOURCE RECOV AUTH

SOUTHERN CONNECTICUT GAS CO SOUTHWEST CONNECTICUT REGIONAL

STAFFING NOW, INC.

STATE OF CONN - COMM REVENUE SERVICES STATE OF CONN - DEPT OF ENVIRONMENTAL

STRATEGIC PERSUASION GROUP LLC

SUPREME INDUSTRIES

T-BONE

TABACCO AND SON BUILDERS, INC.

THE GUARDIAN

THE STANDARD INSURANCE CO TILCON CONNECTICUT INC

TOWN OF AVON

TOWN OF BLOOMFIELD TOWN OF BOLTON TOWN OF CANTON TOWN OF CHESHIRE TOWN OF CLINTON TOWN OF COVENTRY TOWN OF CROMWELL

TOWN OF DARIEN TOWN OF EAST GRANBY TOWN OF EAST HAMPTON TOWN OF EAST HARTFORD TOWN OF EAST WINDSOR TOWN OF ELLINGTON TOWN OF ENFIELD TOWN OF ESSEX

TOWN OF FARMINGTON TOWN OF GLASTONBURY

TOWN OF GRANBY TOWN OF GUILFORD TOWN OF HAMDEN TOWN OF HEBRON

TOWN OF KILLINGWORTH TOWN OF LITCHFIELD TOWN OF MANCHESTER TOWN OF MIDDLEBURY TOWN OF NEWINGTON TOWN OF NORTH BRANFORD TOWN OF NORTH HAVEN

TOWN OF OLD SAYBROOK

TOWN OF ORANGE

TOWN OF OXFORD TOWN OF PRESTON TOWN OF ROCKY HILL TOWN OF SALISBURY TOWN OF SHARON TOWN OF SIMSBURY

TOWN OF SOUTH WINDSOR TOWN OF SOUTHBURY TOWN OF SUFFIELD TOWN OF TORRINGTON

TOWN OF VERNON
TOWN OF WALLINGFORD
TOWN OF WALLINGFORD
TOWN OF WATERTOWN
TOWN OF WEST HARTFORD

TOWN OF WESTON

TOWN OF WETHERSFIELD

TOWN OF WILTON TOWN OF WINDSOR

TOWN OF WINDSOR LOCKS

TOWN OF WOODBURY

TRC ENVIRONMENTAL CORP

UNITED GASCO, LLC

UNITED ILLUMINATING COMPANY UNITED INDUSTRIAL SERVICES

UNITED RENTALS (NORTH AMERICA), INC.

URS CORPORATION

**US BANK** 

**USDA WILDLIFE SERVICES** 

VAN HORST GENERAL CONTRACTORS LLC

**VERIZON WIRELESS** 

VIDEO MONITORING SERVICES OF AMERICA

WALKER SYSTEMS SUPPORT

WARNOCK FLEET

WASTE MANAGEMENT OF MASSACHUSETTS

WELDING WORKS INC

WEST GROUP

WHEELABRATOR BRIDGEPORT WHEELABRATOR PUTNAM INC

WHEELABRATOR TECHNOLOGIES INC

WOODS ENGINEERING & CONSULTING, LLC

WTE RECYCLING INC

# 4. BALANCE SHEET AS OF JUNE 30, 2009

Connecticut Resources Recovery Authority

### BALANCE SHEETS AS OF JUNE 30, 2009 AND 2008 (Dollars in Thousands)

EXHIBIT I Page 1 of 2

	2009	2008
ASSETS		•
CURRENT ASSETS		
Unrestricted Assets:		
Cash and cash equivalents	\$ 97,949	\$ 106,104
Accounts receivable, net of allowances	19,715	22,202
Inventory	3,628	3,610
Prepaid expenses	1,789	1,128
Total Unrestricted Assets	123,081	133,044
Restricted Assets:	•	
. Cash and cash equivalents	28,406	37,033
Accrued interest receivable	233	. , 376
Total Restricted Assets	28,639	37,409
Total Current Assets	151,720	170,453
NON-CURRENT ASSETS		
Restricted cash and cash equivalents	33,390	36,472
Restricted investments	817	809
Capital Assets:		
Depreciable, net	105,483	118,251
Nondepreciable	39,076	29,965
Development and bond issuance costs, net	3,190	3,978
Total Non-Current Assets	181,956	189,475
TOTAL ASSETS	\$ 333,676	\$ 359,928



### BALANCE SHEETS (Continued) AS OF JUNE 30, 2009 AND 2008 (Dollars in Thousands)

EXHIBIT I Page 2 of 2

	2009	2008
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Current portion of:		
Bonds payable, net	\$ 4,039	\$ 2,912
Closure and post-closure care of landfills	11,104	12,216
Accounts payable	4,867	6,938
Accrued expenses and other current liabilities	17,649	18,541
Total Current Liabilities	37,659	40,607
LONG-TERM LIABILITIES		
Bonds payable, net	15,944	19,956
Closure and post-closure care of landfills	52,285	48,602
Other liabilities	1,127	1,291
Total Long-Term Liabilities	69,356	69,849
TOTAL LIABILITIES	107,015	110,456
NET ASSETS		
Invested in capital assets, net of related debt	133,360	135,575
Restricted for:		15.015
Tip fee stabilization	16,154	15,915
Energy generating facility	7,566	9,971
Debt service reserve funds	4,037	5,265
Operating and maintenance	1,764	1,735
Equipment replacement	1,764	1,735
Debt service funds	1,525	886
Select Energy escrow	1,000	1,000 857
Shelton landfill future use	870	809
DEP trust - landfills	817	478
Montville landfill post-closure	719	514
Recycling education fund	201 178 -	305
Rebate fund		303 97
Other restricted net assets	51	* -
Revenue fund		6,309
Total Restricted	36,646	45,876
Unrestricted	56,655	68,021
Total Net Assets	226,661	249,472
TOTAL LIABILITIES AND NET ASSETS	\$ 333,676	\$ 359,928



### Connecticut Resources Recovery Authority

### STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE YEARS ENDED JUNE 30, 2009 AND 2008 (Dollars in Thousands)

EXHIBIT II

	2009	2008
Operating Revenues		
Service charges:		
Members	\$ 77,236	\$ 86,455
Others	26,838	33,308
Energy sales	54,568	54,460
Ash disposal reimbursement	2,511	4,704
Other operating revenues	10,550	11,061
· ·		
Total operating revenues	171,703	189,988
Operating Expenses		
Solid waste operations	134,944	151,887
Depreciation and amortization	17,398	18,184
Maintenance and utilities	1,168	3,862
Closure and post-closure care of landfills	10,507	5,114
Legal services - external	2,920	2,804
Operational & Environmental services	3,307	3,118
General & Administrative services	2,093	2,158
Billing, Accounting & Finance services	1,462	1,527
Education & Communications services	477	484
Distribution to member towns	26,675	
Total operating expenses	200,951	189,138
Operating (Loss) Income	(29,248)	850
Non-Operating Revenues (Expenses)		
Investment income	2,818	7,208
Litigation-related settlements	4,250	4,745
Other income (expenses), net	653	(239)
Interest expense	(1,284)	(1,863)
Net Non-Operating Revenues	6,437	9,851
Change in Net Assets	(22,811)	10,701
Total Net Assets, beginning of year	249,472	238,771
Total Net Assets, end of year	\$ 226,661	\$ 249,472



### Connecticut Resources Recovery Authority

### STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2009 AND 2008 (Dollars in Thousands)

### EXHIBIT III

. (Donars in Indusands)		
	2009	2008
Cash Flows Provided (Used) by Operating Activities		
Payments received from providing services	\$ 177,862	\$ 196,297
Proceeds from settlements	4,675	4,745
Payments to suppliers for goods and services	(146,079)	(153,650)
Payment of litigation-related judgment	-	(35,874)
Payments to employees for services	(4,522)	(4,301)
Distribution to member towns	(26,675)	
Net Cash Provided by Operating Activities	5,261	7,217
Cash Flows Provided (Used) by Investing Activities	•	
Interest on investments	2,968	7,457
Purchases of investments	(9)	(29)
Net Cash Provided by Investing Activities	2,959	7,428
Cash Flows Provided (Used) by Capital and Related Financing Activities		
Proceeds from sales of equipment	174	7
Payments for landfill closure and post-closure care liabilities	(7,936)	(5,661)
Acquisition and construction of capital assets	(15,575)	(9,266)
Interest paid on long-term debt	(1,216)	(1,853)
Principal paid on long-term debt	(3,003)	(16,515)
Net Cash Used by Capital and Related Financing Activities	(27,556)	(33,288)
Cash Flows Used by Non-Capital Financing Activities		***
Other interest and fees	(528)	(163)
Net Cash Used by Non-Capital Financing Activities	(528)	(163)
Net decrease in cash and cash equivalents	(19,864)	(18,806)
Cash and cash equivalents, beginning of year	179,609	198,415
Cash and cash equivalents, end of year	\$ 159,745	\$ 179,609
Reconciliation of Operating (Loss) Income to Net Cash Provided (Used) by Ope	rating Activities:	
Operating (loss) income	\$ (29,248)	\$ 850
Adjustments to reconcile operating (loss) income	. , ,	
to net cash provided (used) by operating activities:		
Depreciation of capital assets	16,611	17,239
Amortization of development and bond issuance costs	787	945
Provision for closure and post-closure care of landfills	10,507	5,114
Other income	3,622	67
Litigation-related settlements	4,250	4,745
(Increase) decrease in:	•	•
Accounts receivable, net	2,487	6,248
Inventory	(18)	(261)
Prepaid expenses and other current assets	(661)	2,745
Increase (decrease) in:		
Accounts payable, accrued expenses and other liabilities	(3,076)	(30,475)
Net Cash Provided by Operating Activities .	S 5,261	\$ 7,217
· · · · · · · · · · · · · · · · · · ·		- 1,411

### 5. BOND STATUS AS OF JUNE 30, 2009

The table below highlights the Authority's outstanding bonds as of June 30, 2009.

The State's contingent liability is related only to the SCRF-backed bonds, of which the principal amount of \$60,795,000 was outstanding at the end of fiscal year 2009.

STATUS OF OUTSTANDING BONDS ISSUED AS OF JUNE 30, 2009

PROJECT / Series	Moody's Rating	Moody's Underlying	Standard & Poor's Rating		Credit Enhance- ment	X= SCRF- Backed <sup>1</sup>	Dated	Maturity Date	Original Principal (\$000)	Principal Outstanding (\$000)	On Authority's Books (\$000)
MID-CONNECTICUT PROJECT											
1996 Series A - Project Refinancing	<b>A</b> 1	Al	AA	AA	MBIA	х	08/20/96	11/15/12	\$209,675	\$15,290	\$15,290
										15,290	15,290
SOUTHEAST PROJECT											
1998 Series A - Project Refinancing	A2	A2	AA	AA	MBIA	x	08/18/98	11/15/15	87,650	45,505	5.064
CORPORATE CREDIT REVENUE BONDS									,	<b>'</b>	
1992 Series A - Corporate Credit	Bal	N/A	BB+	N/A	-		09/01/92	11/15/22	30,000	30,000	0
2001 Series A - Covanta Southeastern Connecticut Company-I	Bal	N/A	NR	NR			11/15/01	11/15/15	6,750	6,750	0
2001 Series A - Covanta Southeastern Connecticut Company-II	Bal	N/A	NR	NR			11/15/01	11/15/15	6,750	6,750	0
· ·										89,005	5,064

TOTAL PRINCIPAL BONDS OUTSTANDING

\$104,295 \$20,35

<sup>&</sup>lt;sup>1</sup> SCRF = Special Capital Reserve Fund of the State of Connecticut.

NA = Not Applicable

NR = Not Rated

SPUR = Standard & Poor's Underlying Rating. This is the rating of the stand-alone capacity to pay debt service on a credit enhanced issue without giving effect to the credit enhancement.

### 6. AFFIRMATIVE ACTION POLICY STATEMENT



# EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION STATEMENT AND PLAN

**ADOPTED - NOVEMBER 14, 2003** 

# EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION STATEMENT AND PLAN

The Connecticut Resources Recovery Authority (CRRA) is an equal opportunity and affirmative action employer, dedicated to a policy of nondiscrimination in employment on any basis prohibited by law. It is the CRRA's policy to provide equal employment and advancement opportunities to all individuals without regard to age, sex, race, color, religion, national origin, marital status, veteran status, disability, sexual orientation or any other legally protected status, and to maintain an environment free from discrimination or harassment based upon these grounds.

The CRRA is committed to providing equal opportunities in terms of its recruiting and hiring practices, including without limitation, by notifying its recruitment sources of the CRRA's nondiscrimination policies and by placing "help-wanted" advertisements containing the phrase "An Equal Opportunity Employer." The CRRA is also committed to providing equal opportunities to its employees in all of its employment practices, including but not limited to compensation, training, transfers, promotions and disciplinary procedures, and in the provision of all of its employee benefit programs. Personnel decisions will be made on the basis of the needs of the CRRA and an individual's job-related skills, ability and merit.

The CRRA further pledges its strong commitment to ensure that all contractors and subcontractors who do business with the CRRA provide equal opportunities in employment to all qualified persons solely on the basis of job-related skills, ability and merit. The participation of minority business enterprises meeting qualifications established by applicable regulations shall further be solicited and encouraged.

The CRRA shall include an equal opportunity clause in all of its contracts and shall not enter into any contract with any person, agency or organization if it has knowledge that such person, agency or organization engages in unlawful discriminatory practices.

The CRRA further pledges that all CRRA-sponsored training and social and recreational programs will be administered without regard to any legally protected status.

As part of its commitment to equal opportunities, the CRRA expects all of its employees to adhere to this policy of nondiscrimination. The CRRA will take prompt action upon the receipt of a complaint of unlawful discrimination and will take appropriate corrective action, including disciplinary measures if necessary, to remedy any discriminatory conduct. Complaints should be referred to the Human Resources Manager, who is the CRRA's designated Equal Employment Opportunity (EEO) Officer. Alternatively, employees may submit complaints to the President of the CRRA or to any manager or supervisor.

The day-to-day responsibility for administering and complying with this policy is delegated to the various department heads with respect to the employees within their respective departments. The President and the Board of Directors will provide necessary procedural guidance in the coordination and application of the policy and any changes or modifications to the policy as may be required.

The CRRA's plan for implementing its equal employment and affirmative action policy could include any or all of the following actions:

- 1. Attempt to hire and promote qualified female and minority candidates through efforts to increase the number of highly qualified female and minority applicants for each vacancy, with the ultimate goal that CRRA's workforce will mirror the diversity of the labor pool.
- 2. Attempt to reach a greater number and diversity of representative groups to notify them of employment opportunities with CRRA. Wherever possible, target the Hispanic, African-American, Asian Pacific/Islander and Native American communities by contacting organizations and educational institutions that promote the interests of such individuals.
- 3. Explore the creation of an internship program to create interest among minority students in career opportunities at CRRA.
- 4. Take the following steps to ensure that all applicants and employees are aware that CRRA is an equal opportunity employer and of CRRA's affirmative action recruitment efforts:
  - a. Publicize the Equal Employment Opportunity Statement and Affirmative Action policy in CRRA's Personnel Policy Manual and post the same on CRRA bulletin boards.
  - b. Publicize the accomplishments and/or promotions of minorities and females internally.
  - c. Assess the equal opportunity and affirmative action efforts and achievements prior to the promotion of employees or the execution of discretionary salary increases.
  - d. Conduct meetings to discuss equal employment opportunity policies and responsibilities with CRRA employees, including during employee orientation and training sessions.
  - e. Advise all recruiting sources of CRRA's Equal Employment Opportunity Statement and Affirmative Action policy.
  - f. Notify all bidders, contractors, and suppliers of CRRA's Equal Employment Opportunity Statement and Affirmative Action policy and ensure that all contracts for services and materials include a statement in which the

- contractor agrees to abide by affirmative action and fair employment principles.
- g. Attend job fairs where the potential for exposure to potential female and minority applicants is high.
- h. Continue to encourage participation of minority business enterprises and not to contract with any entity debarred from participation in state or federal contract programs.
- i. Notify minority and women's organizations, community organizations, state and local employment security and vocational rehabilitation agencies, schools and colleges of CRRA's Equal Employment Opportunity Statement and Affirmative Action policy.
- j. Place advertisements for employees containing the phrase "CRRA is an Affirmative Action/Equal Opportunity Employer" within the appropriate classified section of newspapers and/or job posting websites.
- k. Send outreach letters, job postings and job descriptions to various minority organizations throughout the state to increase awareness of employment opportunities at CRRA in the region's minority communities.
- 1. Conduct outreach meetings via telephone with minority organizations during the year to maintain and improve the lines of communication between CRRA and these organizations as well as increase the awareness of CRRA's affirmative action efforts throughout the state's minority communities.

Approved By: Board of Directors

P&P No.: BOD 013 Effective Date: November 11, 2003

# Connecticut Resources Recovery Authority Ethnic Composition of Total Work Force Summary of EEOC Report Updated June 30, 2009

					Males						Fk	Females			
							Native	Two						Native	Two
				Black or	Hispanic		Hawaiian or Other	0r			Black or	Hispanic		Hawaiian	or
	i de la companya de l	Lotal		African	0r.	•	Pacific	More	Total		African	or ,	•	Pacific	More
		Males	White	American	Latino	Asian	Islander	Kaces	remales	White	American	Latino	Asian	Islander	Kaces
Executive	13	ග	တ	0	0	0		0	4	က	0	0	_	0	0
Managerial	22.4%	15.5%	15.5%	%0.0	%0.0	%0.0	%0.0	%0.0	6.9%	5.2%	0.0%	0.0%	1.7%	%0.0	%0.0
	0	0	0	0	0	0	·	0	0	0	0	0	0	0	0
Technicians	%0:0	%0.0	%0.0	%0.0	%0.0	%0.0	%0:0	%0.0	%0:0	%0.0	%0.0	%0.0	%0.0	%0.0	%0.0
	0	0	0	0	0	0		0	0	0	0	0	0	0	0
Sales Workers	0.0%	%0:0	%0.0	%0.0	0.0%	%0.0	0.0%	%0.0	0.0%	%0.0	0.0%	0.0%	0.0%	0.0%	0.0%
	25	12	15	0	0	0	0	0	13	11	0	0	2	0	0
Professionals	43.1%	20.7%	20.7%	%0.0	0.0%	%0.0	0.0%	%0.0	22.4%	19.0%	0.0%	0.0%	3.4%	0.0%	0.0%
Office and	20	12	11	τ-	0	0	0	0	∞	4	4	0	0	0	0
Clerical	34.5%	20.7%	19.0%	1.7%	%0.0	%0.0	0.0%	0.0%	13.8%	%6.9	6.9%	0.0%	0.0%	0.0%	0.0%
	58	33	35	-	0	0		0	25	18	4	0	က	0	0
TOTALS	100.0%	26.9%	55.2%	1.7%	0.0%	%0.0	%0.0	%0.0	43.1%	31.0%	%6:9	%0:0	5.2%	%0.0	%0.0

### AFFIRMATIVE ACTION EFFORTS TO DATE

The Authority's efforts to increase diversity in its workforce for 2009 included the following measures for CRRA job openings:

- Print advertising with Northeast Minority News, La Voz Hispaña, and The Hartford Courant.
- Affirmative Action Outreach Letters with job postings to the following agencies:
  - 1. Latino and Puerto Rican Affairs Commission, Hartford
  - 2. Urban League of Greater Hartford
  - 3. Vietnamese Mutual Assistance Association, Hartford
  - 4. YWCA of the Hartford Region
  - 5. Urban League of Southwestern Connecticut, Stamford
  - 6. Connecticut Commission on Human Rights & Opportunities
  - 7. Connecticut Puerto Rican Forum, Hartford
  - 8. Institute for Hispanic Families, Hartford
  - 9. H.A.R.T Job Center, Hartford
- Web postings of CRRA jobs appeared on the following sites:
  - 1. CRRA Internet Employment Opportunities Page
  - 2. Connecticut's Job Bank
  - 3. America's Job Bank
  - 4. Career Builder.com

# 7. PLANNED MEETINGS FOR CALENDAR YEAR 2010

# **Board of Directors**

DATE	TIME	PLACE
January 28, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
February 25, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
March 25, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
April 29, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
May 27, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
June 24, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
July 29, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
	NO MEETING	en e
September 30, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
October 28, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
November 18, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT
December 16, 2010	9:30 a.m.	100 Constitution Plaza, Hartford, CT

# **Finance Committee** of the Board of Directors

DATE	TIME	PLACE
January 21, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
February 18, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
March 18, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
April 22, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
May 20, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
June 17, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
July 22, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
	NO MEETING	
September 23, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
October 21, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
November 11, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
December 9, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT

# **Policies & Procurement Committee** of the Board of Directors

DATE	TIME	PLACE
January 14, 2010	9:30 a.m.	Mayor's Conference Room, Waterbury City Hall, 1st Floor, 231 Grand Street, Waterbury, CT
February 11, 2010	9:30 a.m.	Mayor's Conference Room, Waterbury City Hall, 1st Floor, 231 Grand Street, Waterbury, CT
March 11, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
April 15, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
May 13, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
June 10, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
July 15, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
	NO MEETING	
September 16, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
October 14, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
November 4, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT
December 2, 2010	9:30 a.m.	211 Murphy Road, Hartford, CT

# Organizational Synergy & Human Resources Committee of the Board of Directors

DATE	TIME	PLACE
January 25, 2010	11: 00 a.m.	100 Constitution Plaza, Hartford, CT
February 22, 2010	11: 00 a.m.	100 Constitution Plaza, Hartford, CT
March 22, 2010	11: 00 a.m.	100 Constitution Plaza, Hartford, CT
April 26, 2010	11: 00 a.m.	100 Constitution Plaza, Hartford, CT
May 24, 2010	11: 00 a.m.	100 Constitution Plaza, Hartford, CT
June 21, 2010	11:00 a.m.	100 Constitution Plaza, Hartford, CT
July 26, 2010	11:00 a.m.	100 Constitution Plaza, Hartford, CT
	NO MEETING	
September 27, 2010	11:00 a.m.	100 Constitution Plaza, Hartford, CT
October 25, 2010	11:00 a.m.	100 Constitution Plaza, Hartford, CT
November 15, 2010	11:00 a.m.	100 Constitution Plaza, Hartford, CT
December 13, 2010	11:00 a.m.	100 Constitution Plaza, Hartford, CT
HARLING MICHIGAN CAN CAN CAN CAN CAN CAN CAN CAN CAN C	11:00 a.m.	100 Constitution Plaza, Hartford, CT

# **Executive Committee**

# 2010 Schedule of Meetings

To be called as needed

### 8. EFFORTS TO MITIGATE THE EFFECTS OF AUTHORITY-ENRON-CL&P TRANSACTION DURING FISCAL YEAR 2009

The Authority has remediated the negative financial impacts of the effects of the 2001 Authority-Enron-Connecticut Light & Power Company transaction. Specifically, the State Loan was repaid in full in 2008; litigation recoveries and settlements have been successful; and energy revenues were increased as a result of renegotiated energy contracts (with higher rates secured through June 30, 2012 for the former Enron portion of energy sales).

The Authority continues to pursue several Enron-related financial institutions under the aegis of the State's Attorney General.