

**CONNECTICUT RESOURCES RECOVERY AUTHORITY**

**FOUR HUNDRED AND FIRST MEETING**

**MARCH 30, 2006**

A Regular meeting of the Connecticut Resources Recovery Authority Board of Directors was held on Thursday, March 30, 2006 at 100 Constitution Plaza, Hartford, Connecticut. Those present were:

Chairman Michael Pace (Present by telephone from 10:05 a.m. to 10:15 a.m.)

Directors:      Benson Cohn  
                    Mark Cooper  
                    James Francis  
                    Michael Jarjura  
                    Edna Karanian  
                    Theodore Martland  
                    Raymond O'Brien  
                    Andrew Sullivan  
                    Timothy Griswold - Ad-Hoc, Mid-Connecticut Project  
                    Elizabeth Horton Sheff – Ad-Hoc, Mid-Connecticut Project

Present from the CRRA staff:

Tom Kirk, President  
Jim Bolduc, Chief Financial Officer  
Peter Egan, Director of Environmental Affairs & Development  
Laurie Hunt, Director of Legal Services  
Lynn Martin, Risk Manager  
Paul Nonnenmacher, Director of Public Affairs  
John Romano, Project Manager  
Donna Tracy, Executive Assistant  
Kristen Greig, Secretary to the Board/Paralegal

Also present were: Theodore Doolittle, Esq. of the Office of the Attorney General, Valentine Doyle of CCEJ, Richard Goldstein, Esq. of Pepe & Hazard, Kathleen Henry of CCEJ, Stephen Hillyer of CCEJ, Frank Marci of USA Hauling & Recycling, Allan Mercado of CCEJ, John Pizzimenti of USA Hauling & Recycling, Matt Suffish of Covanta, Jerry Tyminski of SCRRA.

Director Sullivan called the meeting to order at 9:40 a.m. and stated that a quorum was present.

**PLEDGE OF ALLEGIANCE**

Director Sullivan requested that everyone stand for the Pledge of Allegiance, whereupon, the Pledge of Allegiance was recited.

**APPOINTMENT OF ACTING CHAIRMAN**

Director Martland made a motion to nominate Director Sullivan as acting Chairman. The motion was seconded by Director Cooper. The motion previously made and seconded was approved unanimously.

**PUBLIC PORTION**

Acting Chairman Sullivan said that the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

Acting Chairman Sullivan noted that there were no comments from the public and that the regular meeting would commence.

**APPROVAL OF THE MINUTES OF THE FEBRUARY 16, 2006 REGULAR BOARD MEETING**

Acting Chairman Sullivan requested a motion to approve the minutes of the February 16, 2006 Board Meeting. The motion was made by Director O’Brien and seconded by Director Cooper.

Director O’Brien noted that at the previous meeting, Director Horton Sheff stated that she would like to have Hartford’s corporation counsel review the Ethics Policy and asked if that had been completed. Director Horton Sheff informed the Board that her counsel was in the process of reviewing the policy. Director O’Brien stated that the minutes should reflect that Chairman Pace said that he would welcome input from Hartford’s corporation counsel.

Director O’Brien also noted that he had requested a ruling from the Office of State Ethics regarding public officials and asked if that had been completed. Attorney Hunt responded that she approached CRRA’s general counsel regarding that matter and was informed that the Office of State Ethics is not ready to give rulings of that nature at this point in time.

The minutes as amended were approved. Director Martland abstained as he was not present at the meeting.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

## **DISCUSSION REGARDING THE PURCHASE OF INSURANCE**

Acting Chairman Sullivan stated that he would like to discuss each of the policies together and vote on each resolution separately after a thorough discussion. Mr. Bolduc informed the Board that CRRA's current policies expire at the end of March and the new policies would take effect on April 1<sup>st</sup>. Mr. Bolduc explained that the Public Officials and Employee Liability, Commercial Crime, Fiduciary Liability and All-Risk Property policies need to be acted upon today.

Regarding the Public Officials and Employee Liability policy, Mr. Bolduc stated that the Finance Committee spent some time reviewing the different options available to CRRA in respect to this policy. Mr. Bolduc noted that CRRA currently carries \$5,000,000 of coverage with AISLIC, and pointed out that defense costs for claims are not charged against the \$5,000,000 limit. Mr. Bolduc stated that this year CRRA has the option of increasing the coverage to \$10,000,000 at a slightly lower premium with a different carrier, but stated that with that policy defense costs would erode the coverage limit. Mr. Bolduc explained that was why the resolution provides two different options for the Board to consider.

Mr. Bolduc explained that an analysis was performed to determine how much had been spent on defense costs, which showed \$1,000,000 spent to date on one claim, with an additional \$2.5 - \$4 million projected. Mr. Bolduc noted that the projections were based on the assumption that a pending case against previous Directors is dismissed. Mr. Bolduc stated that if that case is not dismissed, the projections would increase.

Director Jarjura said that he understood that CRRA Directors are also protected by state law, except in cases of willful, wanton, or reckless conduct, and asked if this coverage was in addition to that coverage. Mr. Bolduc responded that quasi-public agencies are treated differently than other state agencies and do not have coverage from the state. Attorney Hunt added that CRRA has a statutory obligation to indemnify Directors and Ad-Hocs.

Regarding the Commercial Crime policy, Mr. Bolduc informed the Board that several carriers bid on the policy. Mr. Bolduc stated that management is recommending renewing the policy with CRRA's current carrier whose premium was comparable to the next lowest bidder.

Mr. Bolduc explained that the premium from CRRA's current carrier for the Fiduciary Liability policy was approximately \$400 more than the lowest bidder, but noted that the current carrier's policy included coverage for HIPAA violations and punitive damages, which the lowest bidder's policy did not. Mr. Bolduc stated that this policy protects CRRA against claims of loss from the 401(k) plan, which currently holds approximately \$5,000,000.

Mr. Bolduc stated that the All-Risk Property insurance policy is CRRA's largest policy. Mr. Bolduc pointed out that there was a significant response to the Request for Proposals, which is detailed in the summary and noted that, for the first time, CRRA requested proposals from the overseas market to see if there was any interest from Bermuda and London. Mr. Bolduc said that CRRA is making an effort to expand the market and maintain a large number of organizations interested in carrying CRRA's insurance to encourage competitiveness.

Mr. Bolduc noted that CRRA increased the coverage from \$315 million to \$327 million to cover inflationary replacement cost value and to cover increases in business interruption/extra

expense calculations. Mr. Bolduc explained that, overall, there was an approximate increase of 9% for the premiums, which was actually a 4% increase considering the increase in valuation.

Mr. Bolduc gave a thorough explanation of management’s recommended carriers and the percentage of coverage for each carrier. Mr. Bolduc informed the Board that the premium for Engineering Services coverage was the same as last year and stated that the All Risk Property Insurance would include terrorism coverage.

Regarding the All Risk Property Insurance, Director Horton Sheff asked how the deductible works for the Mid-Connecticut Project. Ms. Martin responded that the deductible in this policy for the Waste Processing Facility, Power Block Facility, and the Energy Generation Facility is \$250,000 at each location.

**RESOLUTION REGARDING THE PURCHASE OF PUBLIC OFFICIALS AND EMPLOYEES LIABILITY INSURANCE FOR THE PERIOD 4/1/06 – 4/1/07**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director Martland:

**RESOLVED:** That CRRA’s Public Officials and Employees Liability Insurance be purchased from ACE with a \$10,000,000 limit, \$250,000 deductible for the period 4/1/06 – 4/1/07 for a premium of \$234,520, as discussed at this meeting.

Director O’Brien seconded the motion.

Director O’Brien noted that the premium for the \$10,000,000 policy is less than the premium with current carrier for \$5,000,000 of coverage.

Acting Chairman Sullivan added that all of the policies being considered are within budget.

The motion previously made and seconded was approved.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

**RESOLUTION REGARDING THE PURCHASE OF COMMERCIAL CRIME INSURANCE FOR THE PERIOD 4/1/06 – 4/1/07**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director O’Brien:

**RESOLVED:** That CRRA’s \$3,000,000 Commercial Crime insurance be purchased from St. Paul Travelers for a premium of \$3,311 for the period 4/1/06 – 4/1/07 as discussed at this meeting.

Director Martland seconded the motion.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

**RESOLUTION REGARDING THE PURCHASE OF FIDUCIARY LIABILITY INSURANCE FOR THE PERIOD 4/1/06 – 4/1/07**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director O’Brien:

**RESOLVED:** That CRRA’s \$3,000,000 Fiduciary Liability insurance, including new enhancements providing coverage for HIPAA violations and punitive damage payments, be purchased for a premium of \$3,998 from St. Paul Travelers for the period 4/1/06 – 4/1/07, as discussed at this meeting.

Director Martland seconded the motion.

Director Martland noted that the extra coverage for HIPAA violations and punitive damage payments was well worth the additional \$400.00.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

**RESOLUTION REGARDING THE PURCHASE OF ALL RISK PROPERTY INSURANCE FOR THE PERIOD 4/1/06 – 4/1/07**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That CRRA's \$327 million All Risk Property Insurance be purchased for a premium of \$730,743 from the following five insurers with their quota shares as indicated: Zurich 35%; XL 28%; ACE 16%; Starr Tech 11%; and Arch 10%; and

**FURTHER RESOLVED:** That CRRA purchase terrorism coverage for a premium of \$19,000; and

**FURTHER RESOLVED:** That CRRA obtain engineering services from Zurich for a premium of \$6,600;

The overall premium for \$327 million of property insurance, including business interruption and extra expense insurance, engineering and terrorism coverage is \$756,343.

Director Cohn seconded the motion.

Director O'Brien stated that he would like to recognize the efforts of Ms. Martin, Mr. Bolduc, and AON.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

**ADDITION TO THE AGENDA**

Acting Chairman Sullivan requested a motion to add an item to the agenda. The motion made by Director O'Brien and seconded by Director Francis was approved unanimously.

Chairman Pace explained that he and Mr. Kirk met with representatives from MDC regarding the future of both organizations and future planning for the state. Chairman Pace informed the Board that CRRA is looking to endorse an initiative by MDC to secure planning funds from the State of Connecticut for that purpose.

Mr. Kirk explained that the MDC's future plans regarding waste disposal and sludge disposal have potential synergy with CRRA. Mr. Kirk stated that MDC would like to include CRRA and CRRA's insights and perspectives in their planning. Mr. Kirk said that the project is in preliminary stages at this point and added that MDC's plan is to secure modest amounts of funding from the State to perform a broad study of development opportunities around the Hartford facilities.

Chairman Pace stated that it is important for CRRA to work in conjunction with MDC and explained that the purpose of the resolution is to get consensus of the Board and to see that CRRA is acknowledged and included in any proposals to the legislature. Chairman Pace stated that this study, as described to us by MDC, falls in line with CRRA's future planning and is in line with the State's future planning through the Solid Waste Management Plan.

Director O'Brien asked that the resolution state that the President shall provide regular updates to the Chairman and/or the Executive Committee. Chairman Pace stated that he plans on attending the meetings. Director Horton Sheff asked why the progress reports should be done to the Executive Committee rather than the full Board. Director O'Brien responded that he would expect that the Chairman or the Executive Committee would brief the Board, but the purpose of the addition to the resolution was to be implicit about providing regular updates. Director Horton Sheff asked that the resolution provide that updates would be given to the full Board.

Director O'Brien made the following resolution:

**RESOLVED:** That the President and management are authorized to proceed with the Metropolitan District to evaluate future options for solid waste and renewable energy development. The President shall provide regular updates to the Chairman and/or Executive Committee. The Chairman will provide updates to the full Board of Directors at its Regular meetings.

Director Cohn seconded the motion.

Director Karanian asked what the timing was for the study and what magnitude of funds would be sought. Chairman Pace responded that this would happen during the current short session of the legislature and several hundreds of thousands of dollars would be requested.

The motion previously made and seconded was approved unanimously.

Eligible Voters	Aye	Nay	Abstain
Michael Pace, Chairman	X		
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
NONE			

**RESOLUTION REGARDING REBUILD OF MID-CONNECTICUT PROJECT LOADER**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director O'Brien:

**RESOLVED:** That the Board of Directors, in accordance with Connecticut Resources Recovery Authority's Procurement Policy, hereby approves the procurement of parts and services from H.O. Penn Machinery Co., Inc. for the rebuild of the Mid-Connecticut Project 966F CAT Loader, substantially as presented and discussed at this meeting.

Director Cohn seconded the motion.

Director O'Brien asked what the training level was of the MDC employees who attempted to contain the fire. Mr. Romano responded that the MDC employees are formally trained to run a halon system and activate a system within a cab. Mr. Romano stated that, in case of fire, employees



are trained to activate the system and leave the vehicle. Director O'Brien stated that it appears that the operator did not activate the system, but tried to contain the fire with portable equipment instead. Mr. Romano agreed and said that the operator was not able to activate the system due to the intensity of the fire and an electrical failure, which rendered the in place system inoperative. Mr. Romano added that this was the first time there was an electrical failure that impacted a fire system and said that there were upgraded options in the rebuilt equipment that would prevent electrical failures in the case of a fire.

Director O'Brien noted that H.O. Penn submitted two quotes: one for the repair and one for the rebuild and asked what the quote for the repair was. Mr. Romano responded that the out of pocket cost to repair the unit is \$167,300 and the quote for the rebuild was \$220,769. Director O'Brien asked how much a new loader would cost. Mr. Romano responded that a new loader costs \$380,000. Director O'Brien asked what the life expectancy of the rebuilt loader was versus the life of a new loader. Mr. Romano responded that he would expect at least five years out of the rebuilt loader and the new loader would typically run for 20,000 hours, which is about 10 years at our rate of use. Director O'Brien asked if a cost-benefit analysis was done on the rebuild versus the purchase of a new loader. Mr. Romano responded in the affirmative and said that it would take at least nine months to get a new unit. Mr. Romano added that the fleet is very old and the turnover time for the rebuilt unit was only fifteen weeks. Director O'Brien noted that five years would not bring this unit through the end of the Project. Mr. Romano said that with the type of maintenance performed on these loaders, more longevity could be gotten out of the unit. Director O'Brien requested that, in the future, he would like to see the life cycle cost analysis and all of the information on the repair, the rebuild, and replacement.

Director Karanian noted that CRRA would be partially reimbursed by insurance and asked how much insurance would cover. Mr. Romano responded that there is a \$50,000 deductible for the repair and insurance would cover \$117,300 net with the remainder to be paid by CRRA.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
Timothy Griswold, Ad Hoc, Mid-Connecticut	X		
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut	X		
<b>Non Eligible Voters</b>			
NONE			

## **President's Report**

Mr. Kirk stated that he would like to bring a few items to the attention of the Board. The first item is behind Tab L in the Supplemental Package, which is a press release for an April 12<sup>th</sup> public meeting regarding the closure plan for the Hartford Landfill. Mr. Kirk stated that CRRA is anticipating that the meeting will be well attended and will be an opportunity for CRRA to get some insight and direction from the community about their desires for post-closure use of that site. Mr. Egan added that Hartford 2000, a consortium of a number of different groups from Hartford, is sponsoring the event. Director Horton Sheff asked if the press release was also disseminated in Spanish and to what organizations. Mr. Egan stated that the notice was released in both Spanish and English and was published in several newspapers and broadcast on local radio stations. Mr. Kirk said that there was a lengthy list of media outlets used to notify the public of this meeting, which could be provided to the Board if they wished.

Mr. Kirk pointed out Attorney General Blumenthal's testimony to the Energy Committee, which is behind Tab K of the Supplemental Package. Mr. Kirk noted that the Attorney General made some very complimentary remarks about CRRA and the work done over the past few years.

Mr. Kirk said that the Policies & Procurement Committee asked management to confirm with the SWAB Board that they are aware of the legal expenses being incurred as part of the renegotiations of the contract with Wheelabrator. Mr. Kirk stated that he had corresponded with the Chairman of the SWAB Board that they are, in fact, aware of those expenses. That correspondence is in the Board package under Tab 8.

Mr. Kirk noted that Steve Cassano's seat on the Board has been filled by Mayor James Miron of Stratford. Mr. Kirk said that Mayor Miron is looking forward to serving on the Board and would be testifying before the Executive and Legislative Nominations Committee later that afternoon.

Mr. Kirk informed the Board that Channel 30 news did a feature on CRRA on three separate nights. Mr. Kirk said the piece done by Joanne Nesti on recycling, landfill and trash-to-energy issues in Connecticut was very upbeat, well-produced and accurate. Mr. Kirk said that CRRA staff did a great job in assisting Ms. Nesti with her research.

Mr. Kirk informed the Board that the Office of State Ethics would not be supporting electronic filing of the annual Statements of Financial Interests this year. Mr. Kirk stated that all Board members must complete and return the forms to the Office of State Ethics by May 1<sup>st</sup>.

## **Organizational Synergy & Human Resources Committee**

### **RESOLUTION REGARDING THE REVISED WELLNESS PROGRAM POLICY**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director Cooper:

**RESOLVED:** That the revised Wellness Program Policy of the Connecticut Resources Recovery Authority be adopted substantially in the form as approved by the Organizational Synergy and Human Resources Committee.

Director O'Brien seconded the motion.

Director Cooper stated that the current policy allows an annual reimbursement of \$300 per employee and the recommended change would increase that to \$325 per year. Director Cooper informed the Board that the policy is intended to encourage healthy behavior in employees, which hopefully reduces health insurance costs. Director Cooper noted that the Organizational Synergy & Human Resources Committee has reviewed and recommends the revision.

Director Horton Sheff stated that this is an excellent way to support the employees.

Director O'Brien said that he thinks the company should only reimburse for some of the programs once. Director O'Brien asked what the estimated cost was to CRRA based on past usage of the program. Mr. Kirk responded that there was approximately a 70% participation rate for employees. Mr. Kirk said that health insurance rates are now based on experience so there is a real benefit when people use this program. Mr. Kirk stated that if higher levels of aerobic activity and better living decrease incidents of illness and therefore insurance company costs, there will be a payback to the company.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

**Policies & Procurement Committee**

**RESOLUTION REGARDING ADDITIONAL PROJECTED LEGAL EXPENDITURES**

Acting Chairman Sullivan requested a motion regarding the above-captioned matter. The following motion was made by Director Cohn:

**WHEREAS**, CRRA has entered into Legal Service Agreements with various law firms to perform legal services; and

**WHEREAS**, the Board of Directors has previously authorized certain amounts for payment of fiscal year 2006 projected legal fees; and

**WHEREAS**, CRRA has incurred greater than anticipated legal expenses in connection with its future planning efforts, insurance related matters, environmental issues, and Enron litigation;

**NOW THEREFORE, it is RESOLVED:** That the following additional amounts be authorized for payment of projected legal fees and costs to be incurred through June 30, 2006:

Firm:	Amount:
Halloran & Sage	\$650,000
Brown Rudnick Berlack & Israels	\$220,000
Pepe & Hazard	\$550,000

Director O'Brien seconded the motion.

Director Cohn noted that the Policies & Procurement Committee recommended approval of the above-listed legal expenditures.

Acting Chairman Sullivan asked if these amounts are still within the budget for legal expenditures. Mr. Bolduc stated that they are over budget, but will be paid out of the projected surplus from Fiscal Year 2006.

A brief discussion ensued regarding which Projects would be incurring the costs of the increases.

The motion previously made and seconded was approved unanimously.

<b>Eligible Voters</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Andrew Sullivan, Acting Chairman	X		
Benson Cohn	X		
Mark Cooper	X		
James Francis	X		
Michael Jarjura	X		
Edna Karanian	X		
Theodore Martland	X		
Raymond O'Brien	X		
<b>Non Eligible Voters</b>			
Timothy Griswold, Ad Hoc, Mid-Connecticut			
Elizabeth Horton Sheff, Ad Hoc, Mid-Connecticut			

## **EXECUTIVE SESSION**

Acting Chairman Sullivan requested a motion to enter into Executive Session to discuss pending litigation and personnel matters with appropriate staff. The motion made by Director O'Brien and seconded by Director Cooper was approved unanimously. Acting Chairman Sullivan requested that the following people be invited to the Executive Session:

Timothy Griswold - Ad-Hoc, Mid-Connecticut Project  
Elizabeth Horton Sheff – Ad-Hoc, Mid-Connecticut Project  
Tom Kirk  
Jim Bolduc  
Laurie Hunt, Esq.  
Theodore Doolittle, Esq. of the Office of the Attorney General  
Richard Goldstein, Esq. of Pepe & Hazard

The Executive Session began at 10:45 a.m. and concluded at 11:56 a.m. Acting Chairman Sullivan noted that no votes were taken in Executive Session.

The meeting was reconvened at 11:57 a.m.

## **ADJOURNMENT**

Acting Chairman Sullivan requested a motion to adjourn the meeting. The motion to adjourn made by Director O'Brien and seconded by Director Cooper was approved unanimously.

There being no other business to discuss, the meeting was adjourned at 11:57 a.m.

Respectfully submitted,

Kristen B. Greig  
Secretary to the Board/Paralegal